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## After School Care

Saint Therese Carmelite School offers After School Care. Students must have adult supervision at all times while on campus. STCS only offers adult supervision of students during regular operating hours on regular school days. After School Care is offered from 3:15pm, from the end of the school day until 6 pm. Outside of these hours, parents are responsible for their students. Students on campus who are not under adult supervision will be escorted to After School Care by a staff member. There is an additional cost for this program.

### After School Care

Mon, Tues, Wed, Thurs  
Fri

3:15 pm – 6 pm

12:45 pm – 6 pm

*After School Care students are provided with time to complete their homework, engage in indoor and outdoor activities, and support our school athletic teams at their home games.*

### Monthly Fees

After School Care Fee: <i>(light snack provided)</i>	1 child	\$160/month
	2 children	\$220/month
	3+ children	\$255/month

- *The shorter school months will be the same fee as longer school months.*
- *The monthly fee is due on or before the first Friday of each month.*
- *A late fee of \$10 is charged if payment is received after the 10<sup>th</sup> of the month.*

### Drop-in Fees

Drop-in Fee: \$10/child

- *Fees are due at the time service is rendered.*
- *Parents may use the After School Care Program any day they need to drop off early or know they cannot pick up their child within 15 minutes of dismissal time.*

### Location

After School Care will be held in the Parish Meeting Room, upstairs above the school office.



## Schedule Notes

- After School Care is not available the first day of school, the day of Thanksgiving break, the day of Christmas break, the day of the Auction, the day of Easter break, and the last day of school. Should other days arise when the program is not offered, parents will be notified in advance.
- **After School Care will end at 5 pm on October 31.**
- Lunch is not provided on noon dismissal days. Lunch should be brought from home.

## Regulations

Saint Therese Carmelite School will extend its school day until 6 pm only for students enrolled in the school whose parents desire this arrangement for the purpose of providing time for homework, supervised play, and other activities.

Any student loitering or unsupervised on school grounds after 3:15 pm (Mon – Thurs), 12:45 pm (Friday), or 12:15 pm (early dismissal days) will be charged the drop in fee.

Any student who misbehaves, uses bad language, teases other students, or is disrespectful to staff members, or poses a health threat, may be dismissed from this program and is subject to school policy regarding suspension/expulsion.

The undersigned agree to pay in advance the published fees by the 1<sup>st</sup> Friday of each month, and \$10 per child for each ten-minute time period after 6 pm if they are late picking up their child(ren). A fee of \$10 is charged for late payments. Frequent lateness in picking up a child/children will be grounds for terminating the child's participation in the program. Any child whose parents fail to meet these payment obligations, when due, will not be eligible to continue in this school program, nor to continue at STCS at the beginning of the next school semester.

Children may not be accepted into the program if they have a fever or otherwise demonstrate a health or safety concern. In this event, parent/guardian will be contacted and expected to take the child home. Parents who are called must make every effort to pick up their child in a timely manner, as it is a violation of Health and Safety Regulations for a sick child to remain at the After School Care Program.

The program will receive a copy of the "Archdiocese of Los Angeles Emergency Earthquake Disaster Information" card that parents return the first day of school each year. Please remember to update contact information as needed. It is the responsibility of the parent or other authorized adult picking up the child(ren) to sign the exact date and time of arrival for each drop off and/or pickup at the site. A full signature, first and last name is required. The child(ren) may only be picked up by those authorized. No exceptions can be made. In case of an emergency, the parent/guardian may give temporary permission, which must be in writing, for the child(ren) to be picked up by a non-authorized adult. A call to the After School Care supervisor at (626) 677-4764 must be received before the child will be released. A person under the age of 18 may not pick up the child(ren) unless the person has written permission by the parent releasing STCS After School Care Program of all liability.

Any child involved in after school activities, such as sports, etc. must have a note from the parent/guardian indicating the activity and dates and times of involvement. It is the child's responsibility to check in with the After School Care supervisor before attending the activity and immediately upon return after the conclusion of said activity.

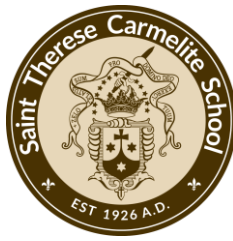
Failure of a student to comply with the rules and discipline requirements of the After School Care Program, the school and or the Archdiocese of Los Angeles, as they are stated in the Parent/Student Handbook or adopted from time to time, may subject the student to denial of further participation in the program. Electronics including cell phones, handheld game consoles, etc. are prohibited from the program. Acts of physical and or verbal violence or threat thereof from either the parent/guardian or child constitutes grounds for immediate dismissal from the program and either suspension or expulsion from the school. Weapons of any type are prohibited.

The undersigned parents/guardians agree to indemnify and hold harmless the Archdiocese, the school and all of their agents, employees, consultants (paid or volunteer), from any loss or liability arising out of the After School Care Program as such loss or liability related to the child(ren) covered by this agreement.



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## After School Care Agreement

Please initial your "YES" or "NO" response, check appropriate circle and return this agreement to the office.

       **YES.** I would like to register my child(ren) for the After School Care Program for the 2021 – 2022 school year. I understand that I am responsible for all fees and they will be due by the first Friday of the upcoming month. I understand I will be charged an additional \$10 for any payment made after the 10<sup>th</sup> of the month.

**Required – Check 1 of 3 options below:**

- |                       |  |             |             |
|-----------------------|--|-------------|-------------|
| <input type="radio"/> | <b>After School Care:</b><br><i>(light snack provided)</i> | 1 child     | \$160/month |
|                       |  | 2 children  | \$220/month |
|                       |  | 3+ children | \$255/month |

**Required – Check 1 of 2 options below:**

- Please include my **After School Care fee** into my monthly FACTS payment
- I will send a check to the office by the first Friday of the upcoming month.

1 child	_____	Grade	_____
2 children	_____	Grade	_____
3 children	_____	Grade	_____
4 children	_____	Grade	_____

       **NO. Thank you.** I am not interested in registering for the After School Care Program at this time. I am aware that if my child(ren) may not be unsupervised on school grounds before 7:40 am (Monday – Friday). After 3:15 pm (Monday – Thursday) and 12:45 pm (Friday) on a school day, he/she/they will be sent to After School Care Program, and I will be responsible for the "Drop-in" fee.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Parent/Legal Guardian Print Name

\_\_\_\_\_  
Date

