

Schedule Notes

- After School Enrichment is not available the first day of school, the day of Thanksgiving break, the day of Christmas break, the day of the Auction, the day of Easter break, and the last day of school. Should other days arise when the program is not offered, parents will be notified in advance.
- **After School Enrichment will end at 5 pm on October 31.**
- No Hot Lunch on noon dismissal days. Lunch should be brought from home.

Regulations

Saint Therese Carmelite School will extend its school day until 6 pm only for students enrolled in the school and whose parents desire this arrangement for the purpose of providing time for homework, supervised play and other activities.

Any student loitering or unsupervised on school grounds after 3:15 pm (Mon – Thurs), 2:30 pm (Friday), 12:15 pm (early dismissal days), will be charged the drop in fee.

Any student who misbehaves, uses bad language, teases other students, or is disrespectful to staff members, or poses a health threat, may be dismissed from this program and is subject to school policy regarding suspension/expulsion.

The undersigned agree to pay in advance the published fees by the 1st Friday of each month, and \$10 per child for each ten-minute time period after 6 pm if they are late picking up their child(ren). A fee of \$10 is charged for late payments. Frequent lateness in picking up a child/children will be grounds for terminating the child's participation in the program. Any child whose parents fail to meet these payment obligations, when due, will not be eligible to continue in this school program, nor to continue at STCS at the beginning of the next school semester.

Children may not be accepted in the program if they have a fever or otherwise demonstrate a health or safety concern. In this event, parent/guardian will be contacted and expected to take the child home. Parents who are called must make every effort to pick up their child in a timely manner, as it is a violation of Health and Safety Regulations for a sick child to remain at the Morning and After School Enrichment Program.

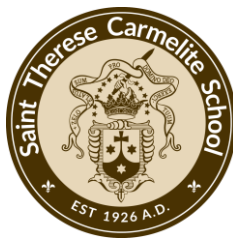
The program will receive a copy of the "Archdiocese of Los Angeles Emergency Earthquake Disaster Information" card that parents return the first day of school each year. Please remember to update contact information as needed. It is the responsibility of the parent or other authorized adult picking up the child(ren) to sign the exact date and time of arrival for each drop off and/or pickup at the site. A full signature, first and last name is required. The child(ren) may only be picked up by those authorized. No exceptions can be made. In case of an emergency, the parent/guardian may give temporary permission, which must be in writing, for the child(ren) to be picked up by a non-authorized adult. A call to the Morning and After School Enrichment supervisor at (626) 677-4764 must be received before the child will be released. A person under the age of 18 may not pick up the child(ren) unless the person has written permission by the parent releasing STCS Morning and After School Enrichment Program of all liability.

Any child involved in after school activities, such as sports, etc. must have a note from the parent/guardian indicating the activity and dates and times of involvement. It is the child's responsibility to check in with the Morning and After School Enrichment supervisor before attending the activity and immediately upon return after the conclusion of said activity.

Failure of a student to comply with the rules and discipline requirements of the Morning and After School Enrichment Program, the school and or the Archdiocese of Los Angeles, as they are stated in the Parent/Student Handbook or adopted from time to time, may subject the student to denial of further participation in the program. Electronics including cell phones, handheld game consoles, etc. are prohibited from the program. Acts of physical and or verbal violence or threat thereof from either the parent/guardian or child constitutes grounds for immediate dismissal from the program and either suspension or expulsion from the school. Weapons of any type are prohibited.

The undersigned parents/guardians agree to indemnify and hold harmless the Archdiocese, the school and all of their agents, employees, consultants (paid or volunteer), from any loss or liability arising out of the Morning and After School Enrichment Program as such loss or liability related to the child(ren) covered by this agreement.





Morning and After School Enrichment Agreement

Please initial your "YES" or "NO" response, check appropriate circle and return this agreement to the office.

YES. I would like to register my child(ren) for the Morning and/or After School Enrichment Program for the 2018 - 2019 school year. I understand that I am responsible for all fees and they will be due by the first Friday of the upcoming month. I understand I will be charged an additional \$10 for any payment made after the 10th of the month.

Required - Check 1 of 3 options below:

- Morning Enrichment:** \$30 per child per month *(No snack or breakfast provided)*
- After School Enrichment:**

<i>(light snack provided)</i>	1 child	\$160/month
	2 children	\$220/month
	3 children	\$255/month
- Morning and After School Enrichment:**

	1 child	\$190/month
	2 children	\$250/month
	3 children	\$285/month

Required - Check 1 of 2 options below:

- Please include my **Morning and/or After School Enrichment fee** into my monthly FACTS payment
- I will send a check to the office by the first Friday of the upcoming month.

1 child		Grade	
2 children		Grade	
3 children		Grade	
4 children		Grade	

NO. Thank you. I am not interested in registering for the Morning and/or After School Enrichment Program at this time. I am aware that if my child(ren) is/are on school grounds before 7:40 am (Monday - Friday) and/or after 3:15 pm (Monday - Thursday) and 2:30 pm (Friday) on a school day, he/she/they will be sent to the Morning and/or After School Enrichment Program. I know I will responsible for the "Drop-in" fee.

Parent/Legal Guardian Signature

Parent/Legal Guardian Print Name

Date

