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## Authorization for Release of Student Records

Parents, please complete and return this form (make copies necessary for each student applicant) to Saint Therese Carmelite School with each Application and Questionnaire. Saint Therese Carmelite School will contact the current school named below and request the following records:

- Cumulative academic records
- Most recent report card for current academic year
- Standardized test scores
- Absence/tardy records (as they appear on cumulative report card)
- Immunizations records
- Conduct and behavior records (we will request any information, positive or negative, concerning the applicant's behavior that might be helpful to our admission office when evaluating the applicant).

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Student Name

Birthdate

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Current School

School Phone

I hereby authorize the release of my child's academic grades, standardized test scores, absence/tardy records, immunization records and any disciplinary records to Saint Therese Carmelite School.

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Parent/Guardian Signature

Date

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Telephone (Indicate: *Home/Work/Cell*)

**Should you choose, please initial below:**

\_\_\_\_\_ I/we hereby request that Saint Therese Carmelite School not act upon the release authorized above and contact my student's current school until my student is enrolled at Saint Therese Carmelite School. In the interim, I will provide my copies of my student's records for admission evaluation purposes.



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